



TROOP 29 – PATROL LEADER

Date:	
Scout's Full Name:	
Your son has agreed to serve in the leadership position of :	PATROL LEADER
Position reports to:	Senior Patrol Leader
His date of service starts on:	

PARENTS AND SCOUTS: IMPORTANT, PLEASE READ !

When a scout accepts the position of a junior leader, he has agreed to provide services and leadership to our troop. These responsibilities should be fun, rewarding, challenging and should add to his overall scouting experience.

Below, please find your responsibilities during the term of service:

PARENTAL GUIDANCE/RESPONSIBILITIES:

- Monitor your scout's performance and encourage him to be active and assertive in his responsibilities
- Ensure that you work with your scout, to ensure he arrives to meetings, events and functions in a timely manner
- Understand that any scout in a leadership position **must attend monthly outings to receive credit for that month**, so encourage your son's attendance.

PATROL LEADER RESPONSIBILITIES:

1. Plan and lead patrol meetings and activities.
2. Keep patrol members informed.
3. Assign each patrol member a responsibility and help him succeed. (i.e. Patrol Scribe, Quartermaster)
4. Represent the patrol at all PLC meetings and at the annual program planning conference.
5. Prepare the patrol to take part in all troop activities.
6. Develop patrol spirit.
7. Work with other troop leaders to ensure the troop runs well.
8. Know the strengths of your patrol members and the other troop leaders.
9. Understand that Patrol Leaders are at all times responsible for their patrols even when the Patrol Leader is not able to attend an activity.
10. Know when, what & where a planned event is to happen and ensure patrol members are informed
11. **Patrol Leaders must know** how many scouts from his patrol are attending an event.
12. **Patrol Leaders must know** who from his patrol is helping to load the troop trailer.
13. Patrol Leaders must approve the menu and coordinate buying food with all attending patrol members for each outing.
14. Patrol Leaders are expected to attend PLC meetings and to be knowledgeable of all Troop events, without needing constant reminders from the SPL.
15. Patrol Leaders must select their own Assistant Patrol Leader.
16. Patrol Leaders have the responsibility of communicating performance expectations to the Assistant Patrol Leader and providing feedback when performance is not meeting expectations. Patrol Leaders have the right and responsibility to dismiss and replace their APL, if the APL can't or won't do the job when the Patrol Leader is absent.

17. Patrol Leaders will initial the Assistant Patrol Leaders' evaluation form that he concurs that the Scout has met his responsibilities.
18. Patrol Leaders are responsible for making sure that the patrol has a patrol flag and a patrol yell within the 1st month of taking office.
19. Help instill a "No Harassment" culture with regards to how scouts treat each other.
20. Prepare a written report at the midpoint and at the end of your service that documents how you fulfilled these responsibilities.

YOUR EVALUATION FORM IS ATTACHED FOR YOUR USE

I have read, reviewed and agree with the information above:

	Signature	Date
Scoutmaster Signature:		
Patrol Advisor Signature:		
Parent Signature:		

I understand the information that is stated above and will perform my responsibilities to the best of my ability. If I have any problems in completing any of my assigned tasks, I will notify the individual I report to.

Scout	Signature:	Date:
--------------	-------------------	--------------